

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
August 28, 2014
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:02 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2014-20. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2014-20 establishing an independent Board of Assessment Appeals.
- 2.2 APPROVE AMENDMENT 3 TO SEEDWAY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment 3 to agreement with Seedway for seed & fertilizer.
- 2.3 APPROVE PURCHASE FROM BEST LINE EQUIPMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved

purchase from Best Line Equipment for 1- New 2015 Polaris Ranger XP 900 EPS UTV in the total amount of \$19,147.70 from PA E-Market Contract Number-440001358.

- 2.4 APPROVE AMENDMENT 2 TO PSA WITH SUPERIOR PLUS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment 2 to agreement with Superior Plus Energy Services.
- 2.5 APPROVE IP PLAN RECEIPT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved 2014-2105 intermediate punishment plan from PCCD in the amount of \$435,151.
- 2.6 APPROVE AGREEMENT WITH MUTLI HEALTH SYSTEMS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved renewal with Multi-Health Systems, Inc. for JPO.
- 2.7 APPROVE PSA WITH ARC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional services agreement with ARC for JPO.
- 2.8 APPROVE AMENDMENT TO AGREEMENT WITH MONTGOMERY WATER & SEWER AUTHORITY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with Montgomery Water & Sewer Authority for disinfecting of water well.
- 2.9 APPROVE AGREEMENT WITH TIADAGHTON VALLEY MUNICIPAL AUTHORITY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement of sale with Tiadaghton Valley Municipal Authority for nutrient credits.
- 2.10 APPOINT COUNTY REPRESENTATIVES TO ENDLESS MOUNTAINS RC&D. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved County Representatives to Endless Mountains RC&D: Joshua Billings - primary representative, Jenny Picciano - first alternate, Megan Lehman - second alternate.
- 2.11 APPROVE NEEDS BASED BUDGET PLAN. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved submittal of Needs Based Plan and Budget request in the amount of \$12,571,559.
- 2.12 APPROVE PSA WITH J. HOWARD LANGDON LAW OFFICES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with J. Howard Langdon Law Offices on behalf of John P. Pietrovitio for Guardian Ad Litem Services for the period July 1, 2014 to June 30, 2015 in the amount of \$3,200/month.

- 2.13 APPROVE PSA FOR SUBSTITUTE GUARDIAN AD LITEM. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreements for substitute Guardian Ad Litem with the following at the hourly rate of \$65/hour; Angela Campana Lovecchio, John A. Smay and David C. Raker.
- 2.14 APPROVE PSA WITH CHRISTINA MOLITERNO. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Christina Moliterno for educational videos not to exceed \$6,750.
- 2.15 APPROVE PSA WITH NHS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with NHS Pennsylvania (foster care services) \$28.72 to \$126.50/day.
- 2.16 APPROVE PSA WITH FAMILIES UNITED NETWORK. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Families United Network, Inc.
(foster care services) \$26.11 to \$107.07/day.
(residential care services) \$166.33 to \$191.61/day.
- 2.17 APPROVE PSA WITH FAMILY CARE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Family Care for Children & Youth, Inc. (foster care services) \$34.95 to \$100.72/day
- 2.18 APPROVE PSA WITH COMMUNITY SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Community Solutions Inc. for the provision of Multi Systemic Therapy, (MST) services at a per diem of \$63.00/day
- 2.19 APPROVE UPDATE TO POLICY 313. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved update to policy 313 Inclement Weather of the County's Policy and Procedure Manual
- 2.20 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved TDA changes: remove caseworker supervisor grade 9/10 from JPO and add one probation officer position grade 8/9 to JPO effective October 5, 2014.

Mr. Wheeland recessed the Commissioners' Meeting at 10:33 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 RMS - RESOURCE RECOVERY - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved the reclassification of Andrew W. Miller as full time Truck Driver (Curbside) - Pay grade 6 - \$16.4151/hour effective 8/31/14.
- 3.3 PROTHONOTARY - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Cassondra E. Leljedal as full time replacement Clerk I - Pay grade 2 - \$11.44/hour effective 9/2/14.
- 3.4 INFORMATION SERVICES - PRINTSHOP - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved the promotion of Gary L. Fox as full time replacement Printer - Pay grade 6 - \$19.12/hour effective 10/12/14..
- 3.5 DISTRICT ATTORNEY - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved the promotion of Diana S. Dicenso as full time replacement Clerk III - Pay grade 4 - \$13.54/hour effective 8/31/14, and District Attorney - Sherri Jackson as full time replacement Clerk I - Pay grade 2 - \$11.44/hour effective 8/31/14.
- 3.6 MAINTENANCE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Susan K. Mensch as full time replacement Custodial Worker - Pay grade 1 - \$10.52/hour effective 9/2/14, and Maintenance - Daniel R. DeSanto as full time replacement Custodial Worker - Pay grade 1 - \$10.52/hour effective 9/2/14.
- 3.7 PCD - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved the Promotion of Lauren J. Robinson as full time MS-4 Planner (grant funded) - Pay grade 8 - \$37,418.45/annually effective 8/31/14, and PCD - Promotion of Kim E. Wheeler as full time replacement Deputy Director - Pay grade 12 - \$67,846.44/annually effective 9/14/14.
- 3.8 COLLECTIONS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Ashlea R. Woolley as full time replacement Clerk III - Pay grade 4 - \$13.54/hour effective 9/2/14.

3.9 BOARD OF ASSESSMENT PAYMENT - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0, (Mrs. Rogers abstained), approved the payment to members of the Board of Assessment Appeals at the rate of \$150/full day and \$75/half day per resolution 2014-18.

3.10 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), adjourned the Salary Board at 10:36 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:36 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners recognized Eleanor & Joseph Laver on 50 consecutive years of voting.
Sandy Adams commented on the voter hall of fame inductees.

5.2 The Commissioners recognized Jeff Tompkins on his retirement.
Mr. Tompkins thanked the county for his gifts.

5.3 The Commissioners presented the following service awards:
10 years
 Lori Weston Fiscal.
 Mya Toon Fiscal.
20 years
 Shirley Smith JPO.
40 years
 Larry Campbell Printshop.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, September 2, 2014.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:37 a.m.